The DAC Digest
October 3rd, 2018

ACCOUNTABILITY UPDATES

Secure Release: October 2
Yesterday the preliminary Accountability Report Cards for the 2017-18 school year were released securely in SAFE. Schools and districts should review their preliminary report card as soon as possible. These resources may be particularly helpful in your review:

- What's New document, outlining the updates to the report cards (1 pg)
- Secure Release Checklist, which can be used when reviewing preliminary report cards (4 pgs)
- Data At-a-Glance document, which can be used alongside the checklist (2 pgs)

If you are having trouble accessing SAFE, please complete a Help Ticket.

Inquiry Period: October 2-12
The secure release of the preliminary report cards opens the report card inquiry period, a window of time in which schools and districts can notify OEA of suspected data submission errors.

- You do not need to verify that report card calculations are correct. What is most important is that the data used in the calculations are correct. That is, verify the data sent through WISEdata is accurate for the 2017-18 school year.
- The best way to ensure correct report card data is to make sure your school's data are accurate at the source - your local SIS - so that your data are accurate when loaded into WISEdata before any given snapshot. Data collected in snapshots are used in every metric of the accountability report cards. The Snapshot Dashboards can be a helpful tool for verifying your district's data. Resources on using the Snapshot Dashboards is available here.

If you need to open an inquiry, complete the short inquiry form here by October 12th. This deadline is to open (not complete) an inquiry. We have this deadline in place so that we have sufficient time to incorporate any data corrections into the report card index code. If you submit an inquiry after October 12th, we cannot guarantee the changes will be made.

Once OEA has had a chance to review the inquiry, you will receive a reply. We prioritize data inquiries over general report card questions but in all cases, OEA aims to respond to each inquiry in a prompt manner. If warranted, an OEA analyst will reply with instructions for sending evidence via a secure file transfer. It is critical that you submit your evidence by the deadline that the OEA analysts gives you.

If changes from an inquiry are substantiated, OEA will manually correct the student-level data and update the report cards. However, **no data corrections will alter the value-added growth scores** as these calculations are produced outside of DPI and cannot be altered. Additionally, **no data corrections will alter what is reported in the WISEdash Public Portal** as this is certified and locked data.

If you need help understanding the report card system, your report card or specific scores, please contact your [Accountability Trainer](#) or [OEA](#).

~OEA

WISCONSIN STATEWIDE ASSESSMENT SYSTEM UPDATES

SPRING 2018 ASSESSMENT DATA PUBLIC RELEASE
On October 2nd, the Department of Public Instruction (DPI) publicly released statewide assessment data for the spring 2018 Forward Exam, ACT, and DLM. This announcement was available on the [DPI webpage](#). Performance data from these assessments are available in the [WISEdash public portal.](#) OSA sent out a newsflash email on Monday, October 1st, including an Assessment Data Release Parent Letter Template and an Assessment Data Release Talking Points document to use as additional communications tools for the public release.

OSA OFFICE HOURS WEBINAR
Thanks for joining the first Office Hours Webinar last week. An archive of the September 26th webinar will be provided on the <u>DAC Resources and Trainings webpage</u> within the next week.

Annual DAC Update Forms
Be sure to submit your district's annual <u>DAC and District Technology Coordinator (DTC) update forms</u> by **October 10**. The information provided is used to:
- Ensure DACs and DTCs are on the email lists which will provide them with regular assessment updates throughout the year, and upload DAC information into vendor portals to ensure DACs have 2018-19 permissions.
- Important note: DACs should remove permissions from and/or make inactive any individuals in vendor portals who are no longer employed by the district and adjust user roles to sync with recent staffing changes.

Strategic Assessment
Reminders: Test Drive the SmartTeach Application
SmartTeach is a free online/mobile application that classroom teachers can use to collect, store, track, and analyze any type of classroom-level student activity or data event including formative assessment data such as: exit tickets, conferring sessions, student observations, peer assessments or student self-assessments. The tool provides a place to take anecdotal notes on student learning, track student learning with a customizable performance bar, and create and work with small groups of students. Check out SmartTeach by watching this [video](#) or using the [demonstration site](#).

K-5 teachers are invited to join the fall SmartTeach pilot. Teachers will use the app and provide feedback about the usability of newly added features and suggest additional features. [Sign up for the pilot here.](#) For more information join the [Google+ Community](#) , or contact Dana.Sommerfeld@dpi.wi.gov .
~OSA

Forward Exam
Reminders: Data and Results
Individual Student Reports (ISRs) and summary reports are available electronically in eDIRECT. eDIRECT reporting tools allow users to extract data in an Excel or .csv file. Hard copy ISRs were mailed to districts July 23. Instructions for how to access online reports are available in the [User's Guide to Interpreting Reports](#). ISRs should be sent home to parents and guardians as soon as possible. The Forward Exam [Data and Reporting Resources](#) include a sample parent/guardian ISR cover letter.

Forward Exam Coordinator Contact Information
Due to an update with Microsoft Office applications, the email address for Alison O'Hara, the Forward Exam Coordinator, was updated and the old address no longer is functional. Please delete the old email address from your email and contacts, and make sure that you use the new email address: alison.ohara@dpi.wi.gov (the old address had an apostrophe).

Dynamic Learning Maps (DLM)

New: User Cleanup
All DACs should ensure that users on Educator Portal are assigned to the correct roles. As the year begins it is a good time to make sure that only users that need access have access. Any users that have changed roles or left the district should have their user status updated accordingly. If you have any questions regarding this process please contact Mike Peacy.

Professional Development
The Dynamic Learning Maps® (DLM®) professional development team will provide four interactive webinars this fall to assist teachers with providing instruction to students that is aligned to the DLM Essential Elements in English language arts and mathematics. Each 45-minute webinar will begin with a 15-minute overview of the content followed by a 30-minute live question and answer session. Additionally, each webinar will be recorded and posted online for those who are unable to attend a live session. All webinars are free to attend and will be accessible via Skype for Business or telephone.

NOTE: Skype for Business does not work well, if at all, on Chromebooks. Options:
- Download an app for it, although these also do not always work.
- Best option:
    - Use a desktop or laptop computer with Windows 10
    - Download the PDF of the PowerPoint slides and then call in.

The first webinar is was completed on September 18, 2018. You can watch the recorded webinar on the Dynamic Learning Maps professional development site.   More information regarding the webinars, including flyers and instructions for joining the meetings, are available on the Professional Development tab of the DLM website at: www.dynamiclearningmaps.org/professional-development.

New DACs who need access to KITE Educator Portal should complete the DAC update form and contact Mike Peacy.

Kite™ Student Portal (formerly called Kite™ Client)
Kite™ Student Portal has undergone changes that should make accessing testlets and information easier for users. In order for all the updates to take effect, users must uninstall Kite™ Client and reinstall Student Portal. When users click on the previous icon for Kite™ Client, you will receive a message to go to the Kite™ Suite webpage of the Dynamic Learning Maps ™(DLM™) website to download Kite™ Student Portal. Downloadable instructions for each platform are available by following this link.

Moodle Training
Moodle Training is now available for the 2018-2019 school year. New users or users that have not completed the training in the last calendar year will need to complete the new user training. Users who completed the training in the last year will need to complete the returning user training. All training can be found at the DLM Moodle Training Site. If you have any questions about the changes to Kite or moodle training please contact Mike Peacy.

ACT High School Assessments

NEW: Save the Dates for 2018-19 Training Webinars

An invitation to register for each 2018-19 test administration training webinar will be sent in advance of each training. Registration links will be sent via email from ACT, posted in the Schedule of Events and DAC Digest, and included in the biweekly ACT email sent from DPI to school test coordinators. All webinars will be recorded and the links will be posted to the DPI ACT Trainings webpage.

- Thursday, November 8th, 10am, ACT/WorkKeys Accommodations (1 hour)
- Thursday, November 29th, 10am, ACT/WorkKeys Test Administration Part 1 (1 hour)
- Thursday, January 17th, 2pm, ACT/WorkKeys Test Administration Part 2 (1 hour)
- Tuesday, February 5th, 10am, ACT Aspire Technology Readiness (90 minutes)
- Thursday, February 7th, 10am, ACT Aspire Test Administration (1 hour)

Reading Readiness

Reminders:

2018-19 School Year

The reading readiness requirement will remain the same for the 2018-19 school year. Districts will be required to assess for reading readiness all 4 year old Kindergarten through 2nd grade students at least once during the school year. Each school board and the operator of each charter school shall select the appropriate, valid, and reliable assessment of literacy fundamentals to be used. The school board or operator shall ensure that the assessment evaluates whether a pupil possesses phonemic awareness and letter sound knowledge.

DPI will reimburse districts for expenses incurred fulfilling the administration requirements. More information about reimbursement can be found at Reading Readiness Reimbursement.

Reading Readiness Results

DPI has loaded 2017-18 PALS, MAP and STAR reading readiness results to WISEdash for Districts. Districts that have not previously signed a data release will need to do so in order to have their data uploaded into WISEdash in the future. Information on data sharing agreements can be found at:

- PALS - https://dpi.wi.gov/assessment/reading-readiness/FAQ#data
- MAP - https://dpi.wi.gov/wisedash/districts/about-data/map
- Star - https://dpi.wi.gov/wisedash/districts/about-data/star

Reading Readiness Additional Information

More information about reading readiness requirements can be found at Reading Readiness Information and Reading Readiness FAQ.

ACCESS for ELLs

Reminders:

- Private school Pre-ID files may be uploaded throughout the month of October.
- DPI will pull the public school roster from WISEdata on 11/1. **Ensure that your SIS is up-to-date by 10/31 with correct ELP codes for all students.**
- All students on the Pre-ID rosters (public and private) will have materials ordered for them and labels with their name printed.
- DRC will be providing COS training and documentation on November 14th as part of their annual Forward support cycle. COS may be used for ACCESS and the WIDA Screener this year and going forward, while the TSMs will be discontinued after this year.

NAEP and International Assessments

(Selected schools only)

NAEP Schools:
- **New:** Inclusion and accommodations guidelines are now posted on MyNAEP for students with disabilities and English learners. Schools can review these guidelines to become familiar with what is provided and allowed on NAEP.
- **Reminder:** DACs received an email with *district* MyNAEP registration information. Please do not use the *school* registration ID unless the DAC is also serving as the NAEP School Coordinator. District users will be able to see all the schools in their district, and will be able to monitor progress of school tasks, but will have limited access to some of the specific steps within the tasks.
- **Reminder:** The NAEP School Coordinator should register for MyNAEP and then log on to the secure website to complete the *Provide School Information* form by **October 15**.

TIMSS Schools:
- **Reminder:** Principals should designate a TIMSS School Coordinator and send Angela (angela.dugas@dpi.wi.gov) their contact information by **October 15**.

News Reminder: The National Assessment Governing Board, which sets policy for NAEP, is seeking candidates for the following positions to be appointed in 2019:
- Business Representative
- Chief State School Officer
- Curriculum Specialists (2)
- Grade 12 Teacher
- Local School Superintendent
- State School Board Member
- Testing and Measurement Expert

If you or someone you know would like to be considered for the Governing Board's work of identifying subjects to be tested on NAEP, determining the content and achievement levels for each assessment, approving all test questions, and pursuing innovative ways to make NAEP results more meaningful and relevant to the public, please submit nominations by **October 31**. More information and the nomination form can be found here: https://nagb.gov/governing-board/join-the-board.html.

DAC DIGEST DIGESTIBLES

Important Dates to Remember		
	1-31: Add staff accounts to WIDA and WIDA-AMS websites	ACCESS
	1-31: Upload private school Pre-ID files into WIDA AMS	ACCESS
	10: Annual DAC and DTC update forms due for all districts	
	15: Schools participating in NAEP register for MyNAEP and complete the *Provide School Information* form	NAEP
October	15: Schools participating in TIMSS send Angela Dugas (angela.dugas@dpi.wi.gov) the contact info for TIMSS School Coordinator	TIMSS
	23: Professional Development webinar for Math	DLM
	31: Schools participating in NAEP make updates to Student Information System in preparation for state to submit student lists	NAEP
	31: Ensure SIS has correct ELP Codes for Pre-ID Roster pull	ACCESS

November	1: DPI Generates Pre-ID Roster from WISEdata enrollment	ACCESS
	13: WIDA AMS Test Management Opens	ACCESS
	14: DTC Training	Forward/ACCESS
	29: Test Materials Received	ACCESS
	29: Additional Materials Orders Window Opens	ACCESS

Important Tasks to Remember	
❏ Download the updated version of Kite Educator Portal onto your computers	DLM
❏ Ensure relevant team members are aware of the information regarding reading readiness assessment at Reading Readiness Overview and Reading Readiness FAQ.	Reading Readiness

New Online Resource Highlights		
As new resources are posted to our website, we will include them here for your convenience for 2 weeks. This is NOT an exhaustive list, but meant to highlight resources with significant relevance to our upcoming test windows.		
Resource	**Description**	**Assessment**
Planning for ACCESS Testing	Information about screening incoming students who might be ELs	ACCESS

OSA
Office of Student Assessment